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|  | The Technion - Israel Institute of Technology Procedures | Procedure No. 08-0203 Effective from-20.2.2011 Edition: 4 Date of last update 6.12.2016 Page 1 of 2 |
| Purchase and Contracts in Israel and Overseas Procedures In Compliance with the Mandatory Tenders Regulations | | |

Appendix E1 – Protocol for the Opening of the Tender Box and Recording of Bids

Date: _____

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|--|--|---|--|
| Tender No. ____ | The Subject of the Tender | | |
| Deadline for submission of bids Date: _____ at: _____ | | Financial evaluation inserted in the Tender Box Yes/No | |
| Guarantee requested for the bid Yes/No | Type of tender <input type="checkbox"/> Public <input type="checkbox"/> Closed <input type="checkbox"/> Other <div style="text-align: right; margin-top: 5px;">_____</div> | | |

We, the undersigned, members of the Tenders Committee/qualified employees (hereunder: the "Qualified Employees) hereby authorize that we were present at the opening of the tender box and the inspection of the above-indicated tender documents on _____ at _____

The box was/was not locked (delete whatever is irrelevant).

The box contained _____ envelopes, signed and marked by consecutive numbers from _____ to _____ .

(Please note the last number)

The envelopes were opened and their content was documented as follows (please check the boxes):

- The qualified employees signed the first page of each bid.
- The qualified employees signed the price quotation envelopes (in a two-stage tender). The price quotation envelopes were transferred to be kept in a safe/locked cabinet at the Tenders Unit/irrelevant.
- The number of bidders and their names were listed in a table as described hereunder.
- With respect to each bid, there was a notation regarding whether a guarantee to the bid was submitted. The guarantees were transferred to be kept in a safe/locked cabinet at the Tenders Unit/irrelevant.
- The signed bids (with the exception of the price quotation envelope in a two-stage tender) were deposited with the tender writer, for further handling.

Comments:



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| Envelope No. | Bidder's Name | Guarantee Attached? [Yes/No/Irrelevant] | Comments |
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In a closed tender, the protocol must include, as follows, the names of the bidders that were addressed who have failed to submit a bid until the set deadline:

Signature of the qualified employees:

| Employees' Name | Position | Signature | Date |
|-----------------|----------|-----------|------|
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